



APPLICATION FOR EMPLOYMENT

LEE'S SANDWICHES - NORWALK
 12209 NORWALK BLVD., NORWALK, CA 90650
 TEL (562) 651-6699
WWW.LEESANDWICHES.COM
 Email: careers@leesandwiches.com

PERSONAL INFORMATION							
Name (last, first and middle)				Last 4-Digits of SSN		Date of Application	
Physical Address		Street/Apt. No.		City		State	Zip Code
							Cell Phone Number
							Home Phone Number
Mailing Address <small>(if different)</small>		Street/Apt. No.		City		State	Zip Code
							Email Address
Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No			If hired, can you provide proof that you are eligible to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No				
In case of emergency, contact name			Phone Number			Relationship	
EMPLOYMENT DESIRED – Please fill in all blanks							
Position		Date you can start		Desired Wage	Available to work (Check All That Applies) <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Overtime		Desired Location/City
Other than time off for reasons related to your religion, a disability, or a medical condition, are there any days or times when you are unavailable to work?		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Sunday					
Have you ever worked for Lee's Sandwiches before? <input type="checkbox"/> Yes <input type="checkbox"/> No				Positions Held:			
Which Department/Location?				Name of last supervisor at Company:			
From:		To:		Exact reason(s) for leaving:			
EMPLOYMENT HISTORY – List current/ former employers, starting with the most recent. Attach additional sheet if necessary.							
Name and address of employer Phone Number		Beginning Month/year	Ending Month/year	Job title		Immediate Supervisor Information	
						Name/Title:	
Description of work						Phone/Email:	
Exact reason(s) for leaving						May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name and address of employer Phone Number		Beginning Month/year	Ending Month/year	Job title		Immediate Supervisor Information	
						Name/Title:	
Description of work						Phone/Email:	
Exact reason(s) for leaving						May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name and address of employer Phone Number		Beginning Month/year	Ending Month/year	Job title		Immediate Supervisor Information	
						Name/Title:	
Description of work						Phone/Email:	
Exact reason(s) for leaving						May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	

EDUCATION					
High School	Location	No. of years attended:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major/minor studied	Degree obtained
College	Location	No. of years attended:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major/minor studied	Degree obtained
Graduate School	Location	No. of years attended:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major/minor studied	Degree obtained
Trade or Technical School	Location	No. of years attended:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No	Major/minor studied	Degree obtained

ADA REASONABLE ACCOMMODATION

Are you able to perform the essential functions of the job for which you are applying either with or without accommodation? Yes No

If no, describe the functions that cannot be performed _____

LANGUAGE(S) SPOKEN

Please indicate which languages you are fluent: Spanish Vietnamese Chinese Other(s) _____

REFERRAL (We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety, or morale, or if doing so could create conflicts of interest.)

Do you have relatives working for Lee's Sandwiches? Yes No

If yes, what is the relative's relationship to you? _____

If yes, in what department/location? _____

Who referred you to our Company? _____

REFERENCES (Excluding Relatives and Friends)

Please list three business references who have knowledge of your qualifications for the position for which you are applying

Name	Company	Position	Business Phone	How do you know this person?

AUTHORIZATION – Please read carefully before signing the application

By signing the application, I understand that any **false information or significant omissions will disqualify me from further consideration for employment**, and will be a justification for my dismissal from employment, if discovered at a later time. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

I give permission for a post-offer drug screening exam and employment background check (with regard to which separate notices and consents will be given to me).

I also understand and acknowledge that **any employment will be at-will**, and may be terminated with or without cause, and with or without notice, at any time at the option of myself or the Company.

Signature of Applicant **Date**

FOR OFFICE USE ONLY

1st Interview by: _____	2nd Interview by: _____	Final Interview by: _____	Hired <input type="checkbox"/> Yes <input type="checkbox"/> No Hiring Approval by: _____				
Position: _____	Position: _____	Position: _____					
Date: _____	Date: _____	Date: _____					
Remarks: _____							
Start Date	Position	Location/Store/Dept.		Pay Rate			
Shift	<input type="checkbox"/> Day <input type="checkbox"/> Night	<input type="checkbox"/> Full time <input type="checkbox"/> Part time	Hours/Week				
<u>Work Schedule</u>	Mon	Tue	Wed	Thu	Fri	Sat	Sun

Lee's Sandwiches is an equal employment opportunity employer.